

Village of Elmwood Park
Regular Meeting of the Board of Trustees Minutes
3131 Taylor Avenue – Village Hall Building 3
October 12, 2015 at 7:00 pm.

All agenda items shall follow protocol including staff overview, Board discussion, questions by public, Board disposition of items. The public must be recognized by the President.

CALL TO ORDER/ROLL CALL

Meeting called to order by President Steiner at 7:05 p.m.

Present: President Steiner, Trustees Pete Clouthier, Alan Bagg, Kathy Wells, Nick Haas, Jeff Klimek, and Clerk Treasurer Tammy Ruggaber. Laura Rude is excused.

PRAYER AND PLEDGE OF ALLEGIANCE

PUBLIC COMMENT AND INPUT

Pursuant to Wisconsin Statute 19.84(2) "the public notice of a meeting of the governmental body may provide for a period of public comment, during which the body may receive information from members of the public." Correspondence shall be read into record at this time.

There is no public comment.

The air conditioning in Building 3 needs to be replaced in the spring. The AC in building 5 also needs to be replaced. The board will decide in November whether to fix one this year and one next year or we could put both off till next year. Trustee Wells makes a motion to replace the AC in building 3. It is seconded by Trustee Clouthier and passes unanimously. There were three quotes: Kiernan \$7000, Foreman \$9500, and Keystone \$9388. President Steiner moves that the board have a presentation by Kathy at the next regular meeting. Trustee Bagg seconds the motion. Trustee Clouthier states that we need more information from Kiernan to properly compare the quotes. The motion failed. Trustee Haas moves that the board determine to postpone agenda item 5a, funding for AC 2015-2016, to the next agenda and instruct the Clerk to add it to the next regular meeting. Trustee Klimek seconds the motion and it passes unanimously.

James Deluca, from Municipal Services, gives a presentation for building inspection services. Trustee Haas states that the Village has never had a contract with a building inspector before. He is concerned with the hourly wage and monthly administrative fee. Mr. Deluca states that the contract is a replication of the one he has with Union Grove and they have a much higher volume. He states he is fine with a month to month contract. Trustee Klimek states that the contract mentions electrical services and we already have an electrical inspector. Mr. Deluca states that is fine to have that portion removed. Trustee Wells asks if the hourly rate is charged on permits. Mr. Deluca explained that he receives the first \$50 of the permit fee and then 70% of the balance. The \$57 hour would apply more to appearing at meetings, and other requested administrative tasks. There is not an hourly charge for work done on permits. President Steiner asks if the Village could have an arrangement with Municipal Services, aside from the contract, this could be worked out on a month by month basis, a trial basis would that be ok? Mr. Deluca said if the Village wants no commitment, he is fine with that. He would take a fee split and we would bring a little money back into our community too. Trustee Haas suggests Mr. Deluca look at our fee schedule and come to the November 12th meeting. He states he is available to do so.

Trustee Bagg moves to approve the accounts payable. It is seconded by Trustee Haas and passes unanimously.

The board has a brief discussion on road projects and repairs. President Steiner asks if the quotes that Trustee Klimek received were ever handed over to the Clerk. Trustee Klimek said no, but he will get the copies to her. President Steiner states he received a quote from Payne & Dolan to fix the potholes at the Taylor Complex. *Mill out and patch 7 areas, hot mix asphalt* for a cost of \$17,000. They also provided two more quotes for more expansive projects on the entire road within the Taylor Complex.

Trustee Haas states that it was recently mentioned at a Village Board meeting during public comment, in a letter read by Barb McNulty on behalf of Tom Mills, that the Village was not bound by Roberts Rules of Order. He wants to clarify that the Village is bound by Robert's Rules of Order. The State of Wisconsin leaves it up to each individual municipality to decide their form of parliamentary procedure. The Village has an ordinance that verifies that Robert's Rules is their form of parliamentary procedure.

Trustee Haas also addresses the issue of whether the maker of a motion needs the permission of the individual who seconded the motion to withdraw his motion. He was referred to a parliamentarian with the State of Wisconsin who is an expert at Roberts Rules of Order. He explained that *when the question becomes part owned by the group, then it does need to have the*

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second removed. The maker of the motion does need the permission of the person that seconded the motion to remove the motion.

Lastly, Trustee Haas states that he confirmed with the Wisconsin League of Municipalities that we are bound by Robert's Rules. He encourages everyone to read the statutes and the ordinances.

President Steiner addresses the PRD-1 zoning issue. He states that Pat Tierney supplied the Village with a map that came from the Multi-Jurisdictional Comprehensive Plan for Racine County of 2035 (SEWRPC) To change this map would require a public hearing. There is no PRD-1 zoning on this map. They also have a zoning map that Pat Tierney feels is our valid zoning map. Changing that map would also require a public hearing. The Planning Commission recommended removing 9.08, section 7b. *Principle Uses; condominium, multi-family dwellings, and clustered one family lot developments, all served by a public sanitary system.* Trustee Haas believes we are missing some records. He suggests that, in cooperation with our attorney, subpoena documents that are missing. Trustee Haas moves to have the Village Attorney at the November 12 meeting. It is seconded by Trustee Klimek. Roll call vote: Bagg (aye), Clouthier (nay), Wells (nay), Steiner (aye), Haas (aye), and Klimek (aye). The motion passes.

The Board reviews the numbers for the proposed contract from South Shore Fire Department for fire and ems services for 2016 –2020. For 2016, South Shore is offering \$42,232 and the City was proposing \$51,616. For the subsequent four years, South Shore increases 2.5% per year and the City increases 10% per year. Trustee Clouthier moves to accept the contract with South Shore Fire Department. It is seconded by Trustee Bagg. There is some discussion and the motion passes unanimously.

Trustee Haas moves that the President execute the contract with South Shore Fire Department. Clouthier seconds and it passes unanimously.

The board conducts a budget workshop to discuss the 2016 budget.

President Steiner gives an update on Evergreen Academy. He spoke with Grant. He is working with the contractor. He is having difficulty meeting a September 2016 date for the school to open. He has urged Grant to purchase the property soon if he plans on building on it next year. Trustee Haas suggests the Village retain the Beebe school property, demolish the building there, and put up a town hall. Then we would not have to move the park and incur the costs of that.

With no further business before the board, the meeting is adjourned at 9:35 by motion of Trustee Clouthier.