

---

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
VILLAGE OF ELMWOOD PARK  
Held at the Village Hall  
January 12, 2012  
6:30 p.m.

---

Present:

Audrey Viau, President  
Joanne Smith, Clerk/Treasurer  
Dave Voss, Trustee  
Brad Jaeck, Trustee  
Linda Pelish, Trustee  
Dave Cattoi, Trustee  
Pete Clouthier, Trustee  
Ellis Steiner, Trustee

Excused: None

President Viau called the Board of Trustee meeting to order at 6:55 p.m.

Roll call taken

Racine County Sheriff – Monthly report

Sergeant Mattke emailed his monthly report. Deputies spent 3 hours of billable time in the Village in December, for an invoice total of \$152.55.

President Viau mentioned that in December both of their cars had been egged twice. During Christmas weekend, there was an unsuccessful attempt to steal their copper gutters. The copper downspouts and extensions were taken and they did damage to the house, roof and gutters. During New Year's weekend, the used book store and Accurate Tax were broken into.

President Viau will call the Sheriff's Department to see if there can be additional patrol in the evening and early morning hours.

**Approval of Minutes – Motion made by Trustee Steiner to accept the regular minutes for the December 8, 2011 Board of Trustees meeting, seconded by Trustee Pelish, motion carried. Motion made by Trustee Voss to accept the minutes for the December 8, 2011 Board of Health meeting, seconded by Trustee Pelish, motion carried. Motion made by Trustee Pelish to accept the minutes for the December 8, 2011 Public Hearing on Proposed 2012 Budget, seconded by Trustee Cattoi, motion carried.**

Clerk/Treasurer's Report

Clerk/Treasurer Smith distributed December 2011 Profit & Loss Budget vs. Actual, Balance Sheet, and Billing Detail Sheet. C/T Smith advised that a CD was received regarding "Racine County Emergency Evacuation Route and Traffic Control Guidance" – CD will be received and filed. C/T Smith said QuickBooks has been purchased. C/T Smith mentioned that Marcia from the Health Dept. reported a cat biting incident at 3335 Standish Lane – the City took care of it, but mentioned we might want to put an article in the newsletter. **Trustee Steiner made a motion to approve the Clerk/Treasurer report as presented, Trustee Clouthier**

**seconded, motion carried.**

Trustee Steiner asked if the name Tri-City Bank could be put on our financial reports instead of the Bank of Elmwood. Trustee Pelish asked if Profit and Loss Statement could be printed by month only.

#### Accounts Payable

**Trustee Clouthier motioned to approve payment of the Accounts Payable bills as presented, Trustee Steiner seconded, motion carried.**

#### Trustee Reports

**Trustee Voss:** An email was received from David Maack that the Village has a reputation of not responding to inquiries.

**Trustee Cattoi:** The second “Take One” box has been taken from Beebe School. He will anchor the next one to the building.

**Trustee Clouthier:** There has only been one complaint regarding a missed garbage pick-up. Pete called Waste Management and they were there within 2 hours. Pete has a new contact and will be meeting with him soon. Pete does not feel that the Village will get a recycling grant this year.

**Trustee Pelish:** She will check the first snow bill against her weather calendar. Trustee Pelish and President Viau have resubmitted the paperwork to FEMA related to the severe snow storm we had last year. Trustee Pelish will also scan and email it, as well as, send it certified mail to make sure they get it.

**Trustee Jaeck:** Presented pictures of the wood at the Young residence regarding the ongoing wood storage violation. Trustee Jaeck also presented pictures of the shed at 3525 Taylor Avenue. In the original minutes regarding this shed, the homeowner submitted his application stating that something would be planted around the shed, and based on the picture, nothing has been planted. Trustee Jaeck will make a copy of the old minutes for President Viau.

**Trustee Steiner:** Trustee Steiner used Affordable Tree Cutters and they did a good job. He asked the other trustees about the ordinance for dead trees on a homeowner’s property. Trustee Cattoi will scan the most up-to-date ordinance book and make sure everyone has a copy.

#### Old Business

1. Update on rental properties:

##### **Beebe School**

President Viau advised that the tenant continues to work on the space and it looks good.

##### **Taylor Property**

Ted Hart, our realtor, has called several times regarding an established daycare that is in need of additional space and is interested in Building 5. President Viau is awaiting completion of their proposal.

Gym – The Marching Group is back from the holidays.

Building 1 is still empty and President Viau is going to ask John Neumiller to spruce it up.

Building 2 had a water leak around the chimney and needed caulking.

Building 4 basement was rented last Saturday by a village resident.

2. Animal Control:

President Viau advised that Countryside has offered a payment schedule and asked if she can sign the contract since we have no other option at this time. **Motion was made by Trustee Pelish to accept Countryside's contract payment schedule, Trustee Cattoi seconded, motion carried.**

New Business

1. Trustee Voss said that the first Tuesday of the month in August, will be 2012 National Night Out. He would like to have it at the Village property and have hot dogs and chips or something like that. He will let the City of Racine know our plans.

Correspondence/Miscellaneous

President Viau received Flood Insurance information and gave it to Trustee Jaeck to review and report on at the next meeting.

Trustee Voss and Trustee Jaeck will check on the home that they feel might have a water problem.

Adjourn

**There being no further business, Trustee Voss made a motion to adjourn at 7:55 p.m. Trustee Pelish seconded, motion carried.**

Joanne Smith, Clerk/Treasurer  
Village of Elmwood Park

Draft Minutes distributed on: 2/7/2012  
Approved by Board on: \_\_\_\_\_