



3131 Taylor Avenue Unit 1
Elmwood Park, Wisconsin 53405-4503
Phone (262) 554-7818
www.vil.ep.wi.us

Ellis Steiner, President

Plan Commission Meeting Minutes for September 8, 2015

3131 Taylor Ave Building 3

The meeting is called to order at 6 pm by President Steiner
Present are President Steiner, Commissioners Cattoi, Clouthier, Bagg, Burks, and Fanning.

The President leads the group in a prayer and the Pledge of Allegiance

Public Comment *Pursuant to Wisconsin SS 19.84(2) "the public notice of a meeting of the governmental body may provide for a period of public comment, during which the body may receive information from members of the public."*

Jeff Klimek, who resides at 3725 Maryland Ave, speaks about the project going on at CVS. He wants to know if anyone is monitoring the work being done there. President Steiner indicates that it is our building inspector, Lee Grievell's job to monitor this project.

The Commission reviews the minutes from July 6, 2015 and Commissioner Bagg moves to approve the minutes. It is seconded by Commissioner Clouthier and the minutes are approved unanimously.

President Steiner speaks about the permit process. He indicates that the process is currently being reviewed. There is a fence permit that needs to be approved and the building inspector has indicated that he needs a plat survey in order for him to approve the permit. There is a consensus against the board members that a plat survey may not be necessary if the lot lines can be identified by another means.

Cris Rojas appears with an application to build a fence. He states that the property lines on his property are well established. The board reviews the plans. Commissioner Cattoi will get documentation of the approval of the neighbors. Commissioner Burks moves the fence application is approved. It is seconded by Commissioner Cattoi. Commissioner Clouthier reiterates that the property line must be verified and approved by the building inspector. There is a roll call vote. Bagg (abstains) Clouthier (aye) Fanning (aye) Steiner (aye) Burks (aye) Cattoi (aye)

The President speaks regarding the property at 3128 Lathrop Ave. In 1990, a code was added to the Village zoning code called PRD-1. The commission needs to review the code and, recommend to the board, if we want to make any changes to our code.

VILLAGE OF
ELMWOOD
PARK

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President Steiner would like to appoint a subcommittee to review the zoning code. The Commission discusses the fact that the comprehensive plan adopted by SEWERPC did not mention a PRD-1 code. Eric Fanning will chair a committee with Mike Burks and Pete Clouthier to review this issue.

With no further business to conduct, the meeting is adjourned by Commissioner Bagg's motion, which is seconded Commissioner Burks.

DRAFT