



ELMWOOD PARK VILLAGE PLANNING COMMISSION MEETING MINUTES
3131 Taylor Avenue, Bldg. 3, Racine, WI 53405
February 3, 2014 – 6:30 p.m.

All agenda items shall follow protocol including staff overview, Board discussion, questions by public, Board disposition of item. The public must be recognized by the President.

I. **CALL TO ORDER/ROLL CALL** Meeting called to order at 6:32 p.m. by President Mills

Present:	Trustee Clouthier	Patrick Tierney	President Mills
	Robert Tomamichel	Leif Petersen	Barbara
	Dave Cattoi	Trustee Jaeck	McNulty/Clerk/Treasurer
Excused:	None		

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II. **PUBLIC COMMENT AND INPUT**

Pursuant to Wisconsin Statute 19.84(2) "the public notice of a meeting of the governmental body may provide for a period of public comment, during which the body may receive information from member of the public." No action may be taken on subject matter; however items will be placed on the next meeting agenda. Please limit public comment to 3 minutes. You must sign up on the public comment and input log prior to the meeting. No Public Comments

III. **APPROVAL OF MINUTES – PLAN COMMISSION MEETING** : 11-04-13 Motion to accept minutes with 1 change – add Dave Cattoi as Present, by Leif Petersen, 2nd by Patrick Tierney, all in favor. Meeting of 01-06-14 Cancelled due to weather condition.

IV. **NEW BUSINESS**

1. Look over and approve cell tower site plans and architectural elevations for the proposed tower. Survey of proposed cell tower was reviewed by the Plan Commission. Discussion of cell tower options included: Procedure with the City of Racine by the applicant, timing of fieldwork by Verizon contractor, possible re-routing of access easement parallel to the bike trail so it did not bisect the property, the location of parking lot improvements, and surface of the proposed easement.
2. Note changes to village ordinances/guidelines, move to approve, set hearing date. Discussion of the proposed changes to Chapter II and Chapter IX, 9.11. Member Tierney recommend changes to amend the proposed chapter text to remove references to department, building inspector or bureau as they are not applicable and to require that appeals be filed with the Village Clerk to be consistent with other applications in the Village. Motion to accept the proposed changes for submission to the Board of Trustees made by Trustee Clouthier, 2nd by Patrick Tierney, all in favor.

V. **OLD BUSINESS**

1. Review Zoning Board of Appeal. Discussion of numbers behind names on meeting minutes from 11-04-13, numbers indicate in which order the person was asked to serve on committee and serve no other purpose.
2. Questions and accountability. No additional questions were brought up by the plan commission members. Tierney questioned the possibility of the Board of Appeals establishing rules for their operations and meetings.

- VI. **ADJOURNMENT** Motion to adjourn meeting made by Trustee Clouthier, 2nd by Patrick Tierney, all in favor, meeting adjourned at 7:18 p.m.

Request for persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Clerk's Office at (262) 554-7828 with as much notice as possible.