



ELMWOOD PARK VILLAGE PLANNING COMMISSION MEETING **MINUTES (REVISED 10-31-13)**

3131 Taylor Avenue, Bldg. 3, Racine, WI 53405

October 7, 2013 – 6:30 p.m.

All agenda items shall follow protocol including staff overview, Board discussion, questions by public, Board disposition of item. The public must be recognized by the President.

I. CALL TO ORDER/ROLL CALL Meeting called to order at 6:30 p.m. by President Mills

<u>Present:</u>	Leif Petersen	Patrick Tierney	Trustee Clouthier
	Robert Tomamichel	President Mills	Barbara McNulty/Clerk Treasurer
<u>Excused:</u>	Trustee Jaeck		

II. PUBLIC COMMENT AND INPUT

Pursuant to Wisconsin Statute 19.84(2) "the public notice of a meeting of the governmental body may provide for a period of public comment, during which the body may receive information from member of the public." No action may be taken on subject matter; however items will be placed on the next meeting agenda. Please limit public comment to 3 minutes. You must sign up on the public comment and input log prior to the meeting. – No public comments.

III. APPROVAL OF MINUTES – PLAN COMMISSION MEETING – 09/16/2013 – Motion to accept by Leif Petersen, 2nd by Patrick Tierney, all in favor

IV. NEW BUSINESS

1. Village complex – Land Use.

- a. Cell Tower - Verizon is looking at leasing a 60' x 60' pad to put up a 120' tower in the Village of Elmwood Park. 50 year lease, \$1,200. Per month will install road to location between buildings 3 & 4, gravel base w/road bond. The Commission made suggestions regarding the location of the tower. Verizon has not provided a site plan for review. President Mills indicated he would report back once he had met with the Verizon representatives.
- b. New park complex location. Should the property at 3434 Taylor Avenue be sold park must be moved to a location equal in value to that of the current land. Proposal made that the location of new park would be at 3131 Taylor Ave, on the land located in Building 1. Would need survey and appraisal of new grounds for park. Annexation of property when sale to EverGreen School would take place. Projection date end of March 2014. Parking for 25-30 cars.
- c. New guidelines – emailed.

V. OLD BUSINESS

1. Applicants – Plan Commission – two applicants will be invited to attend next meeting for interviews. Applicants are Kelly Stein and Dave Cattoi
2. Old Kohl's lot – abutting property (parking lot & Blue Diamond) are zoned B-2 by the City of Racine.
3. Guidelines adoptions now
4. Signs – Hours – B-1/B-2, no 24 hour businesses – illuminated signs to be turned off at night.
5. Permit Clarifications and procedures village. – The only time the \$50.00 Plan Commission fee is collected is when the “footprint” of the property will be changing. No Plan Commission Application is needed for electrical or plumbing work – village inspectors issue fee schedule to home owner – home owner submits to Village Clerk along with check for cost. Village Clerk to then issue permit. Should “footprint” change this requires the standard Plan Commission application with the \$50.00 fee plus 7 copies of all plans submitted with application.
6. Please attend Board of Trustees Meeting 10-10-13 – will be discussing the Budget.

VI. ADJOURNMENT

Motion to adjourn by Trustee Clouthier, 2nd by Patrick Tierney, all in favor meeting adjourned at 8:08 p.m.

Request for persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Clerk's Office at (262) 554-7828 with as much notice as possible.