



ELMWOOD PARK VILLAGE PLANNING COMMISSION MEETING MINUTES

3131 Taylor Avenue, Bldg. 3, Racine, WI 53405

October 21, 2013 – 6:30 p.m.

All agenda items shall follow protocol including staff overview, Board discussion, questions by public, Board disposition of item. The public must be recognized by the President.

I. CALL TO ORDER/ROLL CALL: Called to order at 6:30 p.m. by Clerk/Treasurer McNulty

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|-----------------|-------------------|---------------------------|---------------------------------|
| <u>Present:</u> | Trustee Clouthier | Trustee Jaeck | Patrick Tierney |
| | Robert Tomamichel | Leif Petersen | Barbara McNulty/Clerk/Treasurer |
| <u>Excused:</u> | President Mills | <u>Presiding Meeting:</u> | Patrick Tierney |

II. PUBLIC COMMENT AND INPUT

Pursuant to Wisconsin Statute 19.84(2) "the public notice of a meeting of the governmental body may provide for a period of public comment, during which the body may receive information from member of the public." No action may be taken on subject matter; however items will be placed on the next meeting agenda. Please limit public comment to 3 minutes. You must sign up on the public comment and input log prior to the meeting. – No public comments.

III. NEW BUSINESS

1. Building Permit – 3468 E. Elmwood Drive – Plan Commission reviewed plans, these did not need approval by commission. Plan Commission Application Fee was returned to homeowner. Discussion held, no review by plan commission is necessary for electrical/plumbing/roofing and no application fee will be charged for these items, however a building permit must be obtained. Plan Commission Application Fee is required with \$50.00 for any changes to a property that changes the "footprint" of the original structure or adds any exterior structures such as decks, sheds, fences etc. Discussion was held to revise Permit Brochure to reflect these items. Any electrical/plumbing/roofing that a home owner would like to do does however, require a permit – the resident would call the inspector – provide them with the proper paperwork. Inspector would then inform clerk/treasurer of application and fees. Property owner to submit fee, clerk to issue permit.

IV. OLD BUSINESS

1. Applicants – Plan Commission – Applicant Kelli Stein appeared before the commission for an interview. Applicant Dave Cattoi was not able to attend meeting. Clerk/Treasurer to invite Mr. Cattoi to attend next meeting.

2. Guidelines – zoning for commercial – Discussion about zoning changes – B-2 would be added to zoning. Discussion about signage, landscaping, lighting, etc. with no definite resolution formed.

Patrick Tierney is working on the new zoning district but this is a time consuming process and will take time to complete, he would like to see the ordinance revised rather than “patched” as it had been in the past. Discussion was held about the time frame that it would take for changes to the ordinances. Clerk/Treasurer McNulty to submit to Plan Commission the changes she had made to Chapter IX, for review at next meeting.

V. ADJOURNMENT

Motion to adjourn by Leif Petersen, 2nd by Trustee Jaeck, all in favor meeting adjourned at 8:30 p.m.

Request for persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Clerk's Office at (262) 554-7828 with as much notice as possible.