



3131 Taylor Avenue Unit 1
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VILLAGE OF ELMWOOD PARK BOARD MINUTES

Thursday September 14, 2017 6:30 p.m.

3131 Taylor Avenue, Building 3

- I. **CALL TO ORDER/ROLL CALL** – Meeting was called to order by President Wells at 6:30 p.m.
Present: President Wells, Trustee Hinkle, Trustee Rossi, Trustee Michel, Trustee Spencer,
Trustee Bazzett Excused: Trustee Rude

- II. **PLEDGE OF ALLEGIANCE**

- III. **PUBLIC COMMENT**
Pursuant to Wisconsin State Statute 19.84(2) “the public notice of a meeting or governmental body may provide for a period of public comment during which the body may receive information from members of the public.” No Public Comments

- IV. **CONSENT AGENDA**
 - a. Accounts Payable – Motion by Trustee Spencer to approve accounts payable, 2nd by Trustee Michel, all in favor.
 - b. Minutes – Meeting – 08/10/17 – Motion to approve minutes by Trustee Spencer, 2nd by Trustee Michel, all in favor.

- V. **REPORTS**
 - a. Sheriff’s Report – On file in Village Clerk Office
 - b. President Report – Monument is up. Please tell your neighbors about the car show from 9 a.m. – 2 p.m. on Saturday, September 30, 2017, windows in the village meeting hall are being replaced.
 - c. Trustee Rude - Excused
 - d. Trustee Spencer – Doing well with hall rentals, a few problems with opening and closing the hall.
 - e. Trustee Michael – no report
 - f. Trustee Bazzett – Attended solar energy conference – villages and non-profits can find various ways to receive tax credits. Upgrades to solar energy will lower electrical cost. Some villages are starting solar farms.
 - g. Trustee Rossi – Refer to section VI(b)
 - h. Clerks Report – No report.

| | Sep 30, 17 |
|----------------------------|-------------------|
| | Balance |
| Tri-City - General Fund | 36,313.35 |
| Tri-City - Money Market | 80,273.32 |
| LGIP - LIFT STATION ACCOUN | 3,222.93 |
| LGIP - OPERATING ACCOUNT | 77,948.00 |
| | |
| TOTAL: | 197,757.60 |

- i. Treasurers Report - YTD Budget vs. Actual given to Board for review.

VI. NEW BUSINESS

- a. Assessor Report – Home values in the village have gone up. Village is at 84% of fair market value. Recommends assessment of village properties at a cost of \$7,500. To be completed in October of this year. Motion by Trustee Bazzett to approve village assessment at a cost of \$7,500. This fiscal year. 2nd by Trustee Rossi, Aye: Trustee Hinkle, Trustee Rossi, Trustee Michel, Trustee Spencer, Trustee Bazzett, President Wells, motion passed.
- b. Inspection of Buildings – Trustee Rossi stated that an inspection of the village complex at 3131 Taylor Avenue would include inspections of mechanical, electrical, roofing, and plumbing systems. Detailed report would include life expectancy of HVAC system and roof, what updates may be needed soon and other misc. information that could be utilized budget properly in the future. Motion to approve inspection of 3131 Taylor Avenue Complex by Rossi Construction in an amount not to exceed \$2,826.00 by Trustee Spencer, 2nd by Trustee Bazzett, discussion, Ayes: Trustee Spencer, Trustee Bazzett, Trustee Michel, Trustee Hinkle, President Wells. Abstain: Trustee Rossi
- c. Chimney Repair – table until next meeting
- d. Ordinance Book – There are changes that need to be made to the ordinance book The fines in Chapter XV are outdated and confusing – this will be discussed at the next plan commission meeting.
- e. Flyer on Permits – Clerk/Treasurer to prepare a flyer to be sent out to village residents on the proper procedure and types of repairs and home improvements that residents would need to obtain a permit for.

VII. OLD BUSINESS

- a. Update on Ad Hoc – Committee is still working on a determination about the benefits of hiring a Village Administrator.
- b. Update on mound. – Trustee Rossi presented quote for \$3,250. to landscape the mound by the cell tower. Three hundred cubic yards of sod will be needed to complete the job which will include finish grading and topsoil. Village Resident Leif Peterson will be providing the landscaping for the mound. Motion to approve the landscaping made by Trustee Spencer, 2nd by Trustee Bazzett, discussion, Ayes: Trustee Hinkle, Trustee Rossi, Trustee Michel, Trustee Spencer, Trustee Bazzett Nay: President Wells

- VIII. ADJOURN – Motion to adjourn by Trustee Spencer, 2nd by Trustee Rossi, all in favor, meeting adjourned at 7:42 p.m.