



ELMWOOD PARK VILLAGE – BOARD OF TRUSTEES MEETING

3131 Taylor Avenue, Bldg. 3, Racine, WI 53405

May 9th, 2019 – 6:00 p.m.

All agenda items shall follow protocol including staff overview, Board discussion, questions by public, Board disposition of item. The public must be recognized by the President.

I. CALL TO ORDER/ROLL CALL – Called to Order by President Rossi at 6PM

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|------------------------|---------|------------------------|---------|-----------------------|---------|
| <u>President Rossi</u> | Present | <u>Trustee Berrios</u> | Absent | <u>Trustee Hinkle</u> | Present |
| <u>Trustee Johnson</u> | Present | <u>Trustee Rude</u> | Present | | |

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT AND INPUT - None

Pursuant to Wisconsin Statute 19.84(2) “the public notice of a meeting of the governmental body may provide for a period of public comment, during which the body may receive information from member of the public.” No action may be taken on subject matter; however items will be placed on the next meeting agenda. Please limit public comment to 3 minutes. You must sign up on the public comment and input log prior to the meeting.

IV. CONSENT AGENDA – Motion to Approve by Rude, 2nd by Hinkle.

- a. Minutes – Meetings 4/11/19 Board Meeting

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|------------------------|-----|------------------------|--------|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Absent | <u>Trustee Hinkle</u> | Yes |
| <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | Yes | | |

(Trustee Berrios Arrived at 6:10pm)

V. REPORTS

- a. Sheriff’s Report – Village was billed a total of 5 hours for services in April 2019 for an invoice of \$288.95
- b. President Rossi’s Report – Announced Special Meeting date set for May 30th to hear Closed Session update on pending legal litigation. Proud of large meeting attendance and Election participation from the community in regard to the most recent Special Election.
- c. Trustee Hinkle - None

- d. Trustee Rude – Thanked Wendy Spencer on her service to the Village with Hall Rentals. Weight Limit Traffic Signs to be installed soon. Thanked resident Ali Gasser for taking over the annual rummage sale which will take place in July on a to be determined date.
- e. Trustee Berrios - None
- f. Trustee Johnson – Announced Summer-long Gym Rental agreement
- g. Village Administrator Jenkins’ Report – As reported. Included Clerk/Treasurer training to take place in June in Eau Claire.
 - i. March 31st, 2019

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|-----------------------------|--------------|
| Tri-City - General Fund | \$24,860.53 |
| LGIP - LIFT STATION ACCOUNT | \$3,316.24 |
| LGIP - OPERATING ACCOUNT | \$176,989.57 |
| TOTAL: | \$205,166.34 |

I. OLD BUSINESS

- a. Trustee Vacancy Interviews – Interviewed 3 Candidates: Patricia Black, Andrew Horenziak (via speaker phone), and Alicia Gasser.
- b. CLOSED SESSION: Wis. Stat. § 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Trustee Vacancy Discussion – Motion by Rude, 2nd by Johnson. Roll Call vote.

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|------------------------|-----|------------------------|-----|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Hinkle</u> | Yes |
| <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | Yes | | |

- c. Appointment of Trustees to Fill 2 Vacant Seats – One Term to Expire April of 2020 and One Term April 2021 – Motion to Appoint Alicia Gasser to the Trustee term to expire April 2021 by Berrios, 2nd by Johnson.

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|------------------------|-----|------------------------|-----|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Hinkle</u> | Yes |
| <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | Yes | | |

-Motion to Appoint Patricia Black to the Trustee term to expire April of 2020 by Berrios, 2nd by Rude.

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|------------------------|-----|------------------------|-----|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Hinkle</u> | Yes |
| <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | Yes | | |

- d. Oath of Office – Trustees Black and Gasser sworn in.

II. NEW BUSINESS

- a. State of the Village – President Rossi – As presented.
- b. 5- Year Strategic Plan Presentation – Administrator Jenkins – As presented.

(Trustee Black excused from meeting at 7:30pm)

- c. Strategic Plan Adoption – Motion to Approve the Plan with small modification to Organization Chart by Berrios, 2nd by Rude.

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|------------------------|-----|------------------------|-----|----------------------|---------|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Black</u> | Excused | <u>Trustee Gasser</u> | Yes |
| <u>Trustee Hinkle</u> | Yes | <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | Yes | | |

- d. Chapter 2 Ordinance Approval – Motion to Approve by Rude, 2nd by Johnson.

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|------------------------|-----|------------------------|-----|----------------------|---------|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Black</u> | Excused | <u>Trustee Gasser</u> | Yes |
| <u>Trustee Hinkle</u> | Yes | <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | Yes | | |

- e. CLOSED SESSION: Wis. Stat. § 19.85(1)(c) “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Village Administrator Contract Renewal – Motion by Johnson, 2nd by Hinkle. Roll Call vote.

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|------------------------|-----|------------------------|-----|----------------------|---------|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Black</u> | Excused | <u>Trustee Gasser</u> | Yes |
| <u>Trustee Hinkle</u> | Yes | <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | Yes | | |

- f. Approval of Village President’s Appointments for the Following Roles: Village Administrator, Clerk, Treasurer, Finance Chair, Weed Commissioner, Street Lights & Signs Commissioner, Streets & Sewers Commissioner, Village Attorney, Village Assessor, Village Inspectors, Health Officer, Planning Commission, Board of Appeals, and Board of Review.

-Motion to Appoint Christophe E. Jenkins as Village Administrator on a 1-year contract to expire May of 2020 by Hinkle, 2nd by Johnson.

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|------------------------|-----|------------------------|-----|----------------------|---------|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Black</u> | Excused | <u>Trustee Gasser</u> | Yes |
| <u>Trustee Hinkle</u> | Yes | <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | Yes | | |

-Motion to Appoint Christophe E. Jenkins as Village Clerk to expire May of 2020 by Berrios, 2nd by Gasser.

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|------------------------|-----|------------------------|-----|----------------------|---------|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Black</u> | Excused | <u>Trustee Gasser</u> | Yes |
| <u>Trustee Hinkle</u> | Yes | <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | Yes | | |

-Motion to Appoint Christophe E. Jenkins as Village Treasurer to expire May of 2020 by Hinkle, 2nd by Gasser.

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|------------------------|-----|------------------------|-----|----------------------|---------|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Black</u> | Excused | <u>Trustee Gasser</u> | Yes |
| <u>Trustee Hinkle</u> | Yes | <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | Yes | | |

-Motion to Appoint Trustee Laura Rude as Finance Chair to expire May of 2020 by Hinkle, 2nd by Gasser.

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|------------------------|-----|------------------------|-----|----------------------|---------|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Black</u> | Excused | <u>Trustee Gasser</u> | Yes |
| <u>Trustee Hinkle</u> | Yes | <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | Yes | | |

-Motion to Appoint Trustee Ken Hinkle as Weed Inspector to expire May of 2020 by Gasser, 2nd by Rude.

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|------------------------|-----|------------------------|-----|----------------------|------------|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Black</u> | Excused | <u>Trustee Gasser</u> | Yes |
| <u>Trustee Hinkle</u> | Yes | <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | <u>Yes</u> | | |

-Motion to Appoint Trustee Guadalupe Berrios as Street Lights & Signs Commissioner to expire May of 2020 by Rude, 2nd by Gasser.

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|------------------------|-----|------------------------|-----|----------------------|------------|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Black</u> | Excused | <u>Trustee Gasser</u> | Yes |
| <u>Trustee Hinkle</u> | Yes | <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | <u>Yes</u> | | |

-Motion to Appoint Trustee Brian Johnson as Streets & Sewers Commissioner to expire May of 2020 by Rude, 2nd by Hinkle.

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|------------------------|-----|------------------------|-----|----------------------|------------|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Black</u> | Excused | <u>Trustee Gasser</u> | Yes |
| <u>Trustee Hinkle</u> | Yes | <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | <u>Yes</u> | | |

-Motion to Appoint Ray Anderson, of Anderson Realty, as Village Assessor to expire May of 2020 by Rude, 2nd by Johnson.

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|------------------------|-----|------------------------|-----|----------------------|------------|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Black</u> | Excused | <u>Trustee Gasser</u> | Yes |
| <u>Trustee Hinkle</u> | Yes | <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | <u>Yes</u> | | |

-Motion to Appoint Attny John Knuteson, of Knuteson, Hinkston, and Quinn, as Village Attorney to expire May of 2020 by Johnson, 2nd by Hinkle.

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|------------------------|-----|------------------------|-----|----------------------|------------|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Black</u> | Excused | <u>Trustee Gasser</u> | Yes |
| <u>Trustee Hinkle</u> | Yes | <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | <u>Yes</u> | | |

-Motion to Appoint Kirk Buchaklian, Tim Kratowicz, Paul Weidner, and Gordon White as Village Inspectors to expire May of 2020 by Hinkle, 2nd by Johnson.

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|------------------------|-----|------------------------|-----|----------------------|------------|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Black</u> | Excused | <u>Trustee Gasser</u> | Yes |
| <u>Trustee Hinkle</u> | Yes | <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | <u>Yes</u> | | |

-Motion to Appoint the Racine County Board of Health as the Village Health Officer to expire May of 2020 by Rude, 2nd by Hinkle.

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|------------------------|-----|------------------------|-----|----------------------|------------|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Black</u> | Excused | <u>Trustee Gasser</u> | Yes |
| <u>Trustee Hinkle</u> | Yes | <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | <u>Yes</u> | | |

-Motion to Appoint President Ernie S. Rossi, Trustee Guadalupe Berrios, Trustee Brian Johnson, Mike Burks, Bill Cremer, Leif Peterson, and Sheree Klabo to the Village Planning Commission to expire May of 2020 by Hinkle, 2nd by Gasser.

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|------------------------|-----|------------------------|-----|----------------------|------------|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Black</u> | Excused | <u>Trustee Gasser</u> | Yes |
| <u>Trustee Hinkle</u> | Yes | <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | <u>Yes</u> | | |

-Motion to Appoint Rusty Clark, Brad Jaeck, Tim Kratowicz, Mark Klabo, and Curt Rude to the Village Board of Appeals to expire May of 2020 by Gasser, 2nd by Berrios.

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|------------------------|-----|------------------------|-----|----------------------|------------|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Black</u> | Excused | <u>Trustee Gasser</u> | Yes |
| <u>Trustee Hinkle</u> | Yes | <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | <u>Yes</u> | | |

-Motion to Appoint President Ernie S. Rossi, Christophe E. Jenkins as Clerk, Trustee Ken Hinkle, and Trustee Brian Johnson to the Village Board of Review to expire May of 2020 by Rude, 2nd by Johnson.

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|------------------------|-----|------------------------|-----|----------------------|------------|-----------------------|-----|
| <u>President Rossi</u> | Yes | <u>Trustee Berrios</u> | Yes | <u>Trustee Black</u> | Excused | <u>Trustee Gasser</u> | Yes |
| <u>Trustee Hinkle</u> | Yes | <u>Trustee Johnson</u> | Yes | <u>Trustee Rude</u> | <u>Yes</u> | | |

III. **ADJOURN** – 8:30PM by the Call of the Chair

Request for persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Clerk's Office at (262) 554-7818 with as much notice as possible.