

**ELMWOOD PARK VILLAGE – BOARD OF TRUSTEES 2019 ANNUAL CAUCUS**  
 3131 Taylor Avenue, Bldg. 3, Racine, WI 53405  
 January 10th, 2018 – 6:30 p.m.

*All agenda items shall follow protocol including staff overview, Board discussion, questions by public, Board disposition of item. The public must be recognized by the President.*

**I. CALL TO ORDER/ROLL CALL - 6:30PM**

<u>President Wells</u>	Present	<u>Trustee Rude</u>	Present	<u>Trustee Goffe</u>	Present
<u>Trustee Rossi</u>	Present	<u>Trustee Johnson</u>	Present	<u>Trustee Berrios</u>	Present
<u>Trustee Hinkle</u>	Present				

**II. PLEDGE OF ALLEGIANCE**

**III. NEW BUSINESS-** President Wells turned the meeting over to Admin Jenkins to lead the Caucus confirmed by acclamation. Admin Jenkins appointed Trustees Berrios and Johnson to act as Tellers of the Caucus.

- a. Nominations for Board President – 2 Year Term - \$4,000/year
  - Nomination made by Curt Rude, 2<sup>nd</sup> by Laura Rude to nominate: **Kathy Wells**
  - Nomination made by Valerie Fuller, 2<sup>nd</sup> by Ken Fuller to nominate: **Ernie Rossi**
- b. Nominations for 3 Board of Trustee positions – 2 Year Terms - \$1,000/year
  - Nomination made by Kathy Wells, 2<sup>nd</sup> by Brian Johnson to nominate: **Laura Rude**
  - Nomination made by Carol Hansen, 2<sup>nd</sup> by Guadalupe Berrios to nominate: **Ken Hinkle**
  - Nomination made by Valerie Fuller, 2<sup>nd</sup> by Ken Fuller to nominate: **Ernie Rossi**

**IV. ADJOURN – 6:42PM**

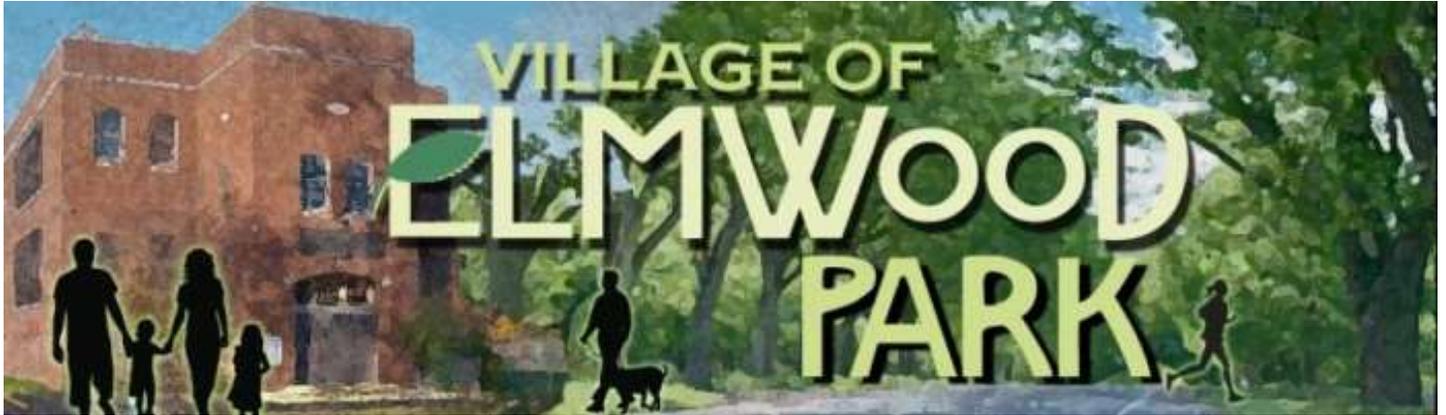
*Request for persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Clerk's Office at (262) 554-7818 with as much notice as possible.*

The Results of the 2019 Village of Elmwood Park Caucus were Certified by:

Christophe E. Jenkins, Village Administrator: \_\_\_\_\_

Guadalupe Berrios Jr: \_\_\_\_\_

Brian Johnson: \_\_\_\_\_



**ELMWOOD PARK VILLAGE – BOARD OF TRUSTEES MEETING**  
 3131 Taylor Avenue, Bldg. 3, Racine, WI 53405  
 January 10th, 2018 – 6:30 p.m.

*All agenda items shall follow protocol including staff overview, Board discussion, questions by public, Board disposition of item. The public must be recognized by the President.*

**V. CALL TO ORDER/ROLL CALL -6:42PM**

<u>President Wells</u>	Present	<u>Trustee Rude</u>	Present	<u>Trustee Goffe</u>	Present
<u>Trustee Rossi</u>	Present	<u>Trustee Johnson</u>	Present	<u>Trustee Berrios</u>	Present
<u>Trustee Hinkle</u>	Present				

**VI. PUBLIC COMMENT AND INPUT**

*Pursuant to Wisconsin Statute 19.84(2) "the public notice of a meeting of the governmental body may provide for a period of public comment, during which the body may receive information from member of the public." No action may be taken on subject matter; however items will be placed on the next meeting agenda. Please limit public comment to 3 minutes. You must sign up on the public comment and input log prior to the meeting.*

**VII. CONSENT AGENDA- Approved with Addition of Old Business "Repairs on Evergreen School" and Moving 9a to the forefront by Rude, 2<sup>nd</sup> by Johnson.**

<u>President Wells</u>	Yes	<u>Trustee Rude</u>	Yes	<u>Trustee Goffe</u>	Yes
<u>Trustee Rossi</u>	Yes	<u>Trustee Johnson</u>	Yes	<u>Trustee Berrios</u>	Yes
<u>Trustee Hinkle</u>	Yes				

a. Minutes – Meetings 12/13/18 – Approved with minor addition by Rossi, 2<sup>nd</sup> by Berrios.

<u>President Wells</u>	Yes	<u>Trustee Rude</u>	Yes	<u>Trustee Goffe</u>	Yes
<u>Trustee Rossi</u>	Yes	<u>Trustee Johnson</u>	Yes	<u>Trustee Berrios</u>	Yes
<u>Trustee Hinkle</u>	Yes				

**VIII. REPORTS**

- a. Sheriff's Report – Sgt Gehrand reported 1.8 billable hours in the Village for an invoice of \$101.29 for Dec 2018
- b. President Report – B2C work on Building #2 is almost complete. Finishing items to be discussed.
- c. Trustee Hinkle - None

- d. Trustee Rude – 3 Major snowfall events that required our contracted snow service. Has been helping with Hall Rentals – slow season. Still reconciling monthly statement with Admin Jenkins per Finance Chair responsibilities.
- e. Trustee Berrios – Met with Insurance agent for overview of current policy. Currently working on insurance claim for lost revenue on Building #2
- f. Trustee Goffe – Slower time of the year for rentals, but busy and successful December. One of our rentals was even mentioned in the paper highlighting our facility as well.
- g. Trustee Johnson – Exclaimed to audience, “Rent the Gym!”
- h. Trustee Rossi – Appreciates ongoing work of the Strategic Planning process and thanked Admin Jenkins for his work thus far.
- i. Village Administrators Report – Admin Jenkins shared the new monthly finance report that will be generated to more closely track expense actuals compared to budgeted numbers.
  - i. November 30<sup>th</sup>, 2018

Tri-City - General Fund	\$12,248.69
Tri-City - Money Market	\$24,965.49
LGIP - LIFT STATION ACCOUNT	\$3,289.53
LGIP - OPERATING ACCOUNT	\$160,676.74
TOTAL:	\$201,180.45

**I. OLD BUSINESS**

- a. Repairs on Evergreen School –

President Wells presented bid from Green Glass LLC on 8 total window repairs for Building #2 totaling \$1,826.90. Motion by Rude, 2<sup>nd</sup> by Goffe to accept the bid billing the Taylor Complex Maintenance line item.

<u>President Wells</u>	Yes	<u>Trustee Rude</u>	Yes	<u>Trustee Goffe</u>	Yes
<u>Trustee Rossi</u>	Yes	<u>Trustee Johnson</u>	Yes	<u>Trustee Berrios</u>	Yes
<u>Trustee Hinkle</u>	Yes				

President Wells presented bid from B2C Enterprises on “Cover Outdoor/Indoor Vents Repairs” for \$300, and adding “Transition Strips around Carpet in Upper Large Room” for \$175. Trustee Rossi and Maintenance Worker Curt Rude agreed to the Village using donated materials and Village labor to add transition strips. Motion to Approve \$300 from the Taylor Complex Maintenance line item for Vent Repairs only by Berrios, 2<sup>nd</sup> by Johnson.

<u>President Wells</u>	Yes	<u>Trustee Rude</u>	Yes	<u>Trustee Goffe</u>	Yes
<u>Trustee Rossi</u>	Yes	<u>Trustee Johnson</u>	Yes	<u>Trustee Berrios</u>	Yes
<u>Trustee Hinkle</u>	Yes				

**II. NEW BUSINESS**

- a. Village Assessor Update – Schedule Open Book and Board of Review – Village Assessor, Ray Anderson, presented the following schedule for 2019:

- 1<sup>st</sup> Class Notice of Open Book to be Published in Journal Times No Later than March 22, 2019
- Mail Assessment Change Notice's on 4/1/2019
- 1<sup>st</sup> Class Notice of Board of Review to be Published in Journal Times No Later than April 4, 2019
- Open Book Scheduled for 4/15/2019 from 6-8PM
- Board of Review Scheduled for 4/29/2019 from 6-8PM

Motion to Approve set schedule by Rude, 2<sup>nd</sup> by Berrios.

<u>President Wells</u>	Yes	<u>Trustee Rude</u>	Yes	<u>Trustee Goffe</u>	Yes
<u>Trustee Rossi</u>	Yes	<u>Trustee Johnson</u>	Yes	<u>Trustee Berrios</u>	Yes
<u>Trustee Hinkle</u>	Yes				

- b. New Municipal Court Discussion - Tabled
- c. First Read: Chapter 8 Revisions – Admin Jenkins gave overview of Chapters 8 and 9 and major revisions. Trustee Rossi lead discussion on possible change to fence heights. – Motion to Approve contingent on Legal Review by Rossi, 2<sup>nd</sup> by Rude.

<u>President Wells</u>	Yes	<u>Trustee Rude</u>	Yes	<u>Trustee Hinkle</u>	Yes
<u>Trustee Rossi</u>	Yes	<u>Trustee Johnson</u>	Yes	<u>Trustee Berrios</u>	Yes

- d. First Read: Chapter 9 Revisions – – Motion to Approve contingent on Legal Review by Rossi, 2<sup>nd</sup> by Rude.

<u>President Wells</u>	Yes	<u>Trustee Rude</u>	Yes	<u>Trustee Hinkle</u>	Yes
<u>Trustee Rossi</u>	Yes	<u>Trustee Johnson</u>	Yes	<u>Trustee Berrios</u>	Yes

- e. Approval of Accounts Payable – Motion to Approve by Johnson, 2<sup>nd</sup> by Rude.

<u>President Wells</u>	Yes	<u>Trustee Rude</u>	Yes	<u>Trustee Goffe</u>	Yes
<u>Trustee Rossi</u>	Yes	<u>Trustee Johnson</u>	Yes	<u>Trustee Berrios</u>	Yes
<u>Trustee Hinkle</u>	Yes				

- f. CLOSED SESSION - 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Village Administrator 2019 Goals). Motion by Rossi, 2<sup>nd</sup> by Rude.

<u>President Wells</u>	Yes	<u>Trustee Rude</u>	Yes	<u>Trustee Goffe</u>	Yes
<u>Trustee Rossi</u>	Yes	<u>Trustee Johnson</u>	Yes	<u>Trustee Berrios</u>	Yes
<u>Trustee Hinkle</u>	Yes				

III. **ADJOURN** – 8:21PM

*Request for persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Clerk's Office at (262) 554-7818 with as much notice as possible.*