



3131 Taylor Ave #1
 Racine WI 53405
 262-554-7818

ELMWOOD PARK VILLAGE – BOARD OF TRUSTEES 2020 VILLAGE CAUCUS

3131 Taylor Avenue, Bldg. 3, Racine, WI 53405
 January 9th, 2020 – 6:00 p.m.

All agenda items shall follow protocol including staff overview, Board discussion, questions by public, Board disposition of item. The public must be recognized by the President.

I. CALL TO ORDER/ROLL CALL – Called to Order by President Rossi at 6:30PM

<u>President Rossi</u>	Present	<u>Trustee Berrios</u>	Present	<u>Trustee Black</u>	Present	<u>Trustee Gasser</u>	Present
<u>Trustee Hinkle</u>	Present	<u>Trustee Johnson</u>	Present	<u>Trustee Rude</u>	Present		

II. PLEDGE OF ALLEGIANCE

III. CONSENT AGENDA – Motion to Approve by Johnson, 2nd by Berrios

<u>President Rossi</u>	Yes	<u>Trustee Berrios</u>	Yes	<u>Trustee Black</u>	Yes	<u>Trustee Gasser</u>	Yes
<u>Trustee Hinkle</u>	Yes	<u>Trustee Johnson</u>	Yes	<u>Trustee Rude</u>	Yes		

IV. NEW BUSINESS - President Rossi turned the meeting over to Admin Jenkins to lead the Caucus confirmed by acclamation. Admin Jenkins appointed Trustees Hinkle and Gasser to act as Tellers of the Caucus.

- a. Nominations for 3 Board of Trustee positions – 2 Year Terms - \$1,000/year
 - Nomination by Patricia Black, 2nd by Laura Rude to nominate: **Brian Johnson**
 - Nomination by Alicia Gasser, 2nd by Laura Rude to nominate: **Patricia Black**
 - Nomination by Brian Johnson, 2nd by Patricia Black to nominate: **Guadalupe Berrios**

-Meeting turned back over to President Rossi.

V. ADJOURN – Adjourned by the Call of the Chair at 6:32PM

Request for persons with disabilities who need assistance to participate in this meeting or hearing should be made to the Village Clerk's Office at (262) 554-7818 with as much notice as possible.

The Results of the 2020 Village of Elmwood Park Caucus were Certified by:

Christophe E. Jenkins, Village Administrator: _____

Kenneth Hinkle: _____

Alicia Gasser: _____



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I. CALL TO ORDER/ROLL CALL – Called to Order by President Rossi at 6:32PM

<u>President Rossi</u>	Present	<u>Trustee Berrios</u>	Present	<u>Trustee Black</u>	Present	<u>Trustee Gasser</u>	Present
<u>Trustee Hinkle</u>	Present	<u>Trustee Johnson</u>	Present	<u>Trustee Rude</u>	Present		

II. PUBLIC COMMENT AND INPUT

Pursuant to Wisconsin Statute 19.84(2) “the public notice of a meeting of the governmental body may provide for a period of public comment, during which the body may receive information from member of the public.” No action may be taken on subject matter; however items will be placed on the next meeting agenda. Please limit public comment to 3 minutes. You must sign up on the public comment and input log prior to the meeting.

-Mike Cortez – Inquired on Utility Markings for Road Engineering Plans

III. CONSENT AGENDA – Motion to Approve by Rude, 2nd by Hinkle

a. Minutes – Meeting 12/12/19

<u>President Rossi</u>	Yes	<u>Trustee Berrios</u>	Yes	<u>Trustee Black</u>	Yes	<u>Trustee Gasser</u>	Yes
<u>Trustee Hinkle</u>	Yes	<u>Trustee Johnson</u>	Yes	<u>Trustee Rude</u>	Yes		

IV. REPORTS

- a. Sheriff’s Report – Report not given
- b. President Rossi’s Report – Gave update on Bldg #2 Repair. Tenant decided they did not want to do the repairs. President Rossi asked that the Village still complete the hallway door installation. Funds were previously approved to cover this cost, and so will move forward.
- c. Trustee Berrios – Reported a streetlamp out
- d. Trustee Black - None
- e. Trustee Gasser - None
- f. Trustee Hinkle - None
- g. Trustee Johnson - None
- h. Trustee Rude – Reported existing signage to be used for Dec 2019 Village Street sign approval, thus saving Village ~\$150 in installation costs. Notified the Board of the value of owning the Complex, in spite of the costs to maintain it (netted roughly ~\$94k in 2019). It is very unique to the Village and this Board and Boards that follow should be aware of the revenue it brings the Village. Thanked the previous Board who had the insight to hire an Administrator, specifically Admin Jenkins.
- i. Village Administrator Jenkins’ Report – Reported end of year fiscal items: New internet plan savings of ~\$50/mo for Office Expenses, online ink subscription to save 5% off ink costs, and a refund of ~\$900 applied for from IRS for possible overpayments of SS/Med costs in 2019. Admin Jenkins then went over 2019 unaudited fiscal report, showing the Village roughly broke even by end of year.

i. November 30th, 2019

Tri-City - General Fund	\$52,326.60
Tri-City – Tree Surety Fund	\$35.07
Tri-City – Events Fund	\$507.38
LGIP - LIFT STATION ACCOUNT	\$3,365.74
LGIP - OPERATING ACCOUNT	\$169,486.86
TOTAL:	\$225,721.65

V. **NEW BUSINESS**

- a. Key Authorization for Hall Rental – Board agreed to allow a key given to a renter of good-standing for the Hall. Admin Jenkins and Trustee Rude tasked with writing up an addendum to add to next rental agreement.
- b. Review and Approval of Municipal Building Lease Policy – Motion to Approve with Edits by Rude, 2nd by Gasser.

<u>President Rossi</u>	Yes	<u>Trustee Berrios</u>	Yes	<u>Trustee Black</u>	Yes	<u>Trustee Gasser</u>	Yes
<u>Trustee Hinkle</u>	Yes	<u>Trustee Johnson</u>	Yes	<u>Trustee Rude</u>	Yes		

- c. Approval of Accounts Payable – Motion to Approve by Rude, 2nd by Hinkle.

<u>President Rossi</u>	Yes	<u>Trustee Berrios</u>	Yes	<u>Trustee Black</u>	Yes	<u>Trustee Gasser</u>	Yes
<u>Trustee Hinkle</u>	Yes	<u>Trustee Johnson</u>	Yes	<u>Trustee Rude</u>	Yes		

- d. CLOSED SESSION: Pursuant to WI State Statute 19.85(1)(g) “Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.” (Pending Litigation) – Motion to go into Closed Session by Hinkle, 2nd by Rude. Roll Call Vote:

<u>President Rossi</u>	Yes	<u>Trustee Berrios</u>	Yes	<u>Trustee Black</u>	Yes	<u>Trustee Gasser</u>	Yes
<u>Trustee Hinkle</u>	Yes	<u>Trustee Johnson</u>	Yes	<u>Trustee Rude</u>	Yes		

-Motion to Come Out of Closed Session by Rude, 2nd by Berrios.

<u>President Rossi</u>	Yes	<u>Trustee Berrios</u>	Yes	<u>Trustee Black</u>	Yes	<u>Trustee Gasser</u>	Yes
<u>Trustee Hinkle</u>	Yes	<u>Trustee Johnson</u>	Yes	<u>Trustee Rude</u>	Yes		

VI. **ADJOURN**- Adjourned by the Call of the Chair at 7:23PM

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