



3131 Taylor Ave #1  
 Racine WI 53405  
 262-554-7818

**ELMWOOD PARK VILLAGE – BOARD OF TRUSTEES MINUTES**

3131 Taylor Avenue, Bldg. 3, Racine, WI 53405

October 13<sup>th</sup>, 2022 – 4:30 p.m.

*All agenda items shall follow protocol including staff overview, Board discussion, questions by public, Board disposition of item. The public must be recognized by the President.*

**I. CALL TO ORDER/ROLL CALL – Called to Order by President Rossi at 6:34pm**

<u>President Rossi</u>	Present	<u>Trustee Gasser</u>	Present	<u>Trustee Hinkle</u>	Present	<u>Trustee Johnson</u>	Excused
<u>Trustee Rude</u>	Present	<u>Trustee Stein</u>	Present	<u>Trustee Studey</u>	Present		

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENT AND INPUT – No comments**

*Pursuant to Wisconsin Statute 19.84(2) “the public notice of a meeting of the governmental body may provide for a period of public comment, during which the body may receive information from member of the public.” No action may be taken on subject matter; however items will be placed on the next meeting agenda. Please limit public comment to 3 minutes. You must sign up on the public comment and input log prior to the meeting.*

**IV. CONSENT AGENDA AND MINUTES – Meeting 9/8/2022 – Motion to Approve by Rude, 2<sup>nd</sup> by Gasser.**

<u>President Rossi</u>	Aye	<u>Trustee Gasser</u>	Aye	<u>Trustee Hinkle</u>	Aye	<u>Trustee Johnson</u>	Excused
<u>Trustee Rude</u>	Aye	<u>Trustee Stein</u>	Aye	<u>Trustee Studey</u>	Aye		

**V. REPORTS**

- a. Sheriff’s Report – Reported 1 billable hour for \$59.56
- b. President Rossi’s Report – Preconstruction meeting occurred for Complex driveway between himself, Admin Jenkins, Asphalt Contractors, Premier Electric, and Nielsen Madsen & Barber.
- c. Trustee Gasser – Car show went well – good turnout and revenue. Christmas Party incoming for December!
- d. Trustee Hinkle - None
- e. Trustee Johnson - Excused
- f. Trustee Rude - None
- g. Trustee Stein - None
- h. Trustee Studey - None
- i. Village Administrator Jenkins’ Report – As reported

i. July 31, 2022

Tri-City - Operating Account	\$11,730.08
Tri-City - Tree Surety Account	\$350.00
Tri-City - Events Account	\$2,135.58
LGIP – Lift Station Fund	\$8,439.55
LGIP – Reserve Fund	\$125,910.36
LGIP – Roads 2021 Fund	\$256,743.86
LGIP – ARPA Funds	\$51,724.50
LGIP – Complex Window Replacement Fund	\$300,972.75

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TOTAL: \$758,006.68

**VI. OLD BUSINESS**

- a. Discussion and Possible Approval of Name for Standish Lane Park Parcel -*Consensus was to name the village park "Kaiser Park" and include a quote from former resident Ben May on plaque. Trustee Gasser and Admin Jenkins will put together rough draft of plaque with recognitions.*

**VII. NEW BUSINESS**

- a. Approval of 2022-2024 Snow Removal Contract – *Admin Jenkins presented snow removal contract from Asphalt Contractors. Motion to Approve as recommended by Gasser, 2<sup>nd</sup> by Hinkle.*

<u>President Rossi</u>	Aye	<u>Trustee Gasser</u>	Aye	<u>Trustee Hinkle</u>	Aye	<u>Trustee Johnson</u>	Excused
<u>Trustee Rude</u>	Aye	<u>Trustee Stein</u>	Aye	<u>Trustee Studey</u>	Aye		

- b. Establish 2022 Halloween Trick-or-Treat Date and Time – *Motion to Approve October 31<sup>st</sup> from 5:30-7:30PM by Gasser, 2<sup>nd</sup> by Stein.*

<u>President Rossi</u>	Aye	<u>Trustee Gasser</u>	Aye	<u>Trustee Hinkle</u>	Aye	<u>Trustee Johnson</u>	Excused
<u>Trustee Rude</u>	Aye	<u>Trustee Stein</u>	Aye	<u>Trustee Studey</u>	Aye		

- c. Approval of Construction Management Contract for Complex Drive – *President Rossi recommends Nielsen, Madsen & Barber as construction manager. Item tabled until an official contract can be provided.*
- d. Motion to Go into Closed Session Pursuant to Statute 19.85(1)(c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (Village Administrator Resignation)

*-Motion to go into Closed Session by Hinkle, 2<sup>nd</sup> by Rude.*

<u>President Rossi</u>	Aye	<u>Trustee Gasser</u>	Aye	<u>Trustee Hinkle</u>	Aye	<u>Trustee Johnson</u>	Excused
<u>Trustee Rude</u>	Aye	<u>Trustee Stein</u>	Aye	<u>Trustee Studey</u>	Aye		

- e. Accept Resignation of Christophe E. Jenkins as Village Administrator/Clerk/Treasurer effective 12/31/2022 – *Motion to Approve the Resignation as presented by Hinkle, 2<sup>nd</sup> by Studey.*

<u>President Rossi</u>	Aye	<u>Trustee Gasser</u>	Aye	<u>Trustee Hinkle</u>	Aye	<u>Trustee Johnson</u>	Excused
<u>Trustee Rude</u>	Aye	<u>Trustee Stein</u>	Aye	<u>Trustee Studey</u>	Aye		

- f. Approval of Accounts Payable – *Motion to Approve by Rude, 2<sup>nd</sup> by Hinkle.*

<u>President Rossi</u>	Aye	<u>Trustee Gasser</u>	Aye	<u>Trustee Hinkle</u>	Aye	<u>Trustee Johnson</u>	Excused
<u>Trustee Rude</u>	Aye	<u>Trustee Stein</u>	Aye	<u>Trustee Studey</u>	Aye		

**VIII. ADJOURN** – *Adjourned by the Call of the Chair at 5:24PM*