



3131 Taylor Ave #1  
 Racine WI 53405  
 262-554-7818

**ELMWOOD PARK VILLAGE – BOARD OF TRUSTEES MEETING MINUTES**

3131 Taylor Avenue, Bldg. 3, Racine, WI 53405  
 July 13th, 2023 – 6:30 p.m.

All agenda items shall follow protocol including staff overview, Board discussion, questions by public, Board disposition of item. The public must be recognized by the President.

**I. CALL TO ORDER/ROLL CALL** *Called to order by President Gasser at 6:30pm*

|                         |         |                       |         |                        |         |                      |         |
|-------------------------|---------|-----------------------|---------|------------------------|---------|----------------------|---------|
| <u>President Gasser</u> | Present | <u>Trustee Hinkle</u> | Present | <u>Trustee Johnson</u> | Present | <u>Trustee Rude</u>  | Present |
|                         |         | <u>Trustee Stein</u>  | Excused | <u>Trustee Studey</u>  | Present | <u>Trustee Witek</u> | Present |

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENT AND INPUT - None**

*Pursuant to Wisconsin Statute 19.84(2) "the public notice of a meeting of the governmental body may provide for a period of public comment, during which the body may receive information from member of the public." No action may be taken on subject matter; however items will be placed on the next meeting agenda. Please limit public comments to 3 minutes. You must sign up on the public comment and input log prior to the meeting.*

**IV. PRESENTATION**

- a. Complex Window Presentation by Ryan Burke  
*-Different options for different sections of the buildings / vinyl/double-hung windows are more cost effective / all buildings need window replacements; with rot in wood, it's better to replace sooner rather than later.*

**V. CONSENT AGENDA AND MINUTES** – Meeting Minutes from 6/8/2023  
*Motion by Hinkle; 2<sup>nd</sup> by Studey.*

**VI. REPORTS**

- a. Sheriff's Report – *not present*
- b. President Gasser's Report – *Lathrop Ave repairs: contacting Racine County to repair; Random dumpster behind Dollar Tree: looking to have removed; Abandoned car parked for over a month on N Elmwood Dr; A few more trees for weed commissioner Hinkle to look at; Jass, Elmwood Park resident, worried about the tree overhanging from Haas property: sending letter; Shirley Miller's tree stump to be removed in October by Affordable Tree Care; Park Dedication went well and well received by residents with a write-up in the paper; Neighborhood Rummage Sale went well; RIC Electric to bore hold to fix five street lights in the last week of July; Standish Lane asphalt patch taken care of; Broken catch basin on S Elmwood fixed.*
- c. Trustee Hinkle - *None*
- d. Trustee Johnson - *None*
- e. Trustee Rude – *County needs to be reminded to cut grass/brush on Lathrop Ave*
- f. Trustee Stein - *Excused*
- g. Trustee Studey – *Tunes on Taylor coming up Tuesday, July 18<sup>th</sup>; National Night Out on August 1<sup>st</sup>.*
- h. Trustee Witek - *None*
- i. Administrator Shaw's Report – *Attending some training for local government and budgeting; Working on resident welcome packets; Working on Little Library project for Kaiser Park; Working with CVS and garbage on property; Kueny is willing to help with bids on window projects; Trees taken care of on Complex and park property by Affordable Tree Care; Working on CMOM.*

- i. May 31, 2023
 

|                                |             |
|--------------------------------|-------------|
| Tri-City - Operating Account   | \$43,125.92 |
| Tri-City - Tree Surety Account | \$450.00    |

|  |              |
|--|--------------|
| Tri-City - Events Account              | \$1,575.30   |
| LGIP – Lift Station Fund               | \$8,750.03   |
| LGIP – Reserve Fund                    | \$108,852.16 |
| LGIP – Roads 2021 Fund                 | \$62.08      |
| LGIP – ARPA Funds                      | \$194.32     |
| LGIP – Complex Window Replacement Fund | \$253,234.69 |
| <hr/>                                  |              |
| TOTAL:                                 | \$416,244.50 |

**VII. NEW BUSINESS**

- a. Discussion regarding park donation funds  
*Using park donations to help fund the Little Library at Kaiser Park; Also including plaque on Libraries with donors names*
- b. Discussion of possible ordinance for business solicitations within the village  
*Frequent sales people approaching residents throughout the day; Consider hours allowed; Should background checks be required?; Permits?; Signage?; Looking for public input, will table this topic for now.*
- c. Discussion of a pavilion at either the village complex or Kaiser Park  
*Current concrete slab unsafe; That space is used frequently for events; Having a pavilion could benefit the community; Possible item for next year’s budget; Capital improvement for our property.*
- d. Approval of Resolution #5: A Resolution Accepting the Submission of the 2022 CMAR Report  
*Move to approve by Hinkle; 2<sup>nd</sup> by Studey; All in favor, Excused: Stein*
- e. Discussion and possible approval of Resolution #6: A Resolution Authorizing the Transfer of Budgeted Funds  
*Move to approve by Rude; 2<sup>nd</sup> by Johnson; All in favor; Excused: Stein*
- f. Discussion and possible approval of Resolution #7: Creation of Ordinance Chapter XVI entitled “PARKS” and, therein, Ordinance No. 16.01 entitled “PARK REGULATIONS,” and the Amending of Ordinance No. 15.10 entitled “ORDINANCE VIOLATION FINE SCHEDULE.”  
*Move to approve by Rude; 2<sup>nd</sup> by Witek; All in favor; Excused: Stein*
- g. Resolution Approval of Accounts Payable  
*Motion by Hinkle; 2<sup>nd</sup> by Johnson; All in favor; Excused: Stein*

**VIII. ADJOURN – adjourned by the call of the Chair at 7:20pm**